

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Special Meeting Minutes – May 5, 2015**

A special meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on May 5, 2015.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair
Dr. Carrie L. Isaacs, Secretary
Larry Smith
Carolyn L. Dennis

Occupations and Professions Staff

Jennifer Hutcherson, Board Administrator
Gordon Slone, Executive Director

Others

Matt James – Office of the Attorney General
Betty Bryan

MEMBERS ABSENT

Dr. Mehdi Poorkay

CALL TO ORDER

A special board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:10 a.m. on May 5, 2015 at the Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes of the special meeting dated January 27, 2015. The motion, seconded by Dr. Isaacs, carried.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Slone reported that O&P has a new phone system in place, which utilizes voice over internet protocol. Each staff member now has their own phone number, instead of just an extension off of the main line. The main line is still in place as well. Mr. Slone spoke to the board about personnel changes occurring at O&P as vacancies are being filled. Mr. Slone also reviewed a financial report “cheat sheet”, which is designed to assist board members in reading the monthly financial reports provided at each meeting.

BOARD CHAIRMAN’S REPORT

Ms. DeCoste reported that she and Mr. James met with Jeff Dunn and Mike Alexander in regards to the proposed regulation changes to 201 KAR 45:170 and 201 KAR 45:150. Ms. DeCoste also reported that the application committee reviewed four reinstatement requests and four new applications. Mr. Smith made a motion to accept the recommendation of the application committee. The motion, seconded by Ms. Dennis, carried unanimously.

1. Vijay Dalvi – Reinstatement
2. Marie Haddix – Reinstatement
3. Dustin Peden – Reinstatement
4. Ron Michelle Robinson –
Reinstatement

5. Kelly Dawes – Master
6. Gregory Jacobs – Licensed
7. Mary Piszczak – Master
8. Emmie Olivas - Master

BOARD COUNSEL REPORT

Mr. James further discussed the changes to the regulations that need to be made. Mr. Smith made a motion to authorize Mr. James to file the regulations. The motion, seconded by Dr. Isaacs, carried unanimously.

OLD BUSINESS

Ms. DeCoste reported that the KBLDE letter to AADE about Associate Diabetes Educator Language was well received and taken seriously. AADE reported that they are planning to cooperate and are discussing changes to the title.

NEW BUSINESS

Mr. Slone presented the MOA with O&P to the board. No changes have been made since the last fiscal year. Ms. Dennis made a motion to accept and sign the MOA. Mr. Smith seconded the motion and it carried.

The board discussed changes needed to the Apprentice Diabetes Educator renewal form, to include the continuing education requirement. Mr. James will work on a draft of the form. Ms. Dennis made a motion to accept Mr. James work on the form at the approval of the board chair, Ms. DeCoste. The motion, seconded by Mr. Smith, carried unanimously.

The board discussed requests for a list of KBLDE licensees by profession. The board does not have an efficient way to track this at this time and will not be providing this information to those who request it.

Mr. Smith discussed the National Diabetes Volunteer Leadership Council. It is made up of former board chairs and past officers of the American Diabetes Association who are committed to ensuring the well-being of diabetes patients across the country.

The board discussed the payment of back expenses. Mr. Smith made a motion to pay \$5,000 to the Attorney General's office towards back billing. The motion, seconded by Dr. Isaacs, carried.

TRAVEL AND PER DIEM

Mr. Smith made a motion to approve travel and per diem for today's meeting. The motion was seconded by Dr. Isaacs. The motion carried unanimously.

FUTURE MEETINGS

A public regulation hearing will be held on June 23 at 11:00 am at the Office of Occupations and Professions. The next Board Meeting will be held July 21, 2015 at 10:00 a.m. at the Office of Occupations and Professions.

ADJOURNMENT

With no further business to discuss, Ms. Dennis made a motion to adjourn the meeting. The meeting was adjourned at 11:27 a.m.

Respectfully Submitted:

Jennifer Hutcherson, Board Administrator